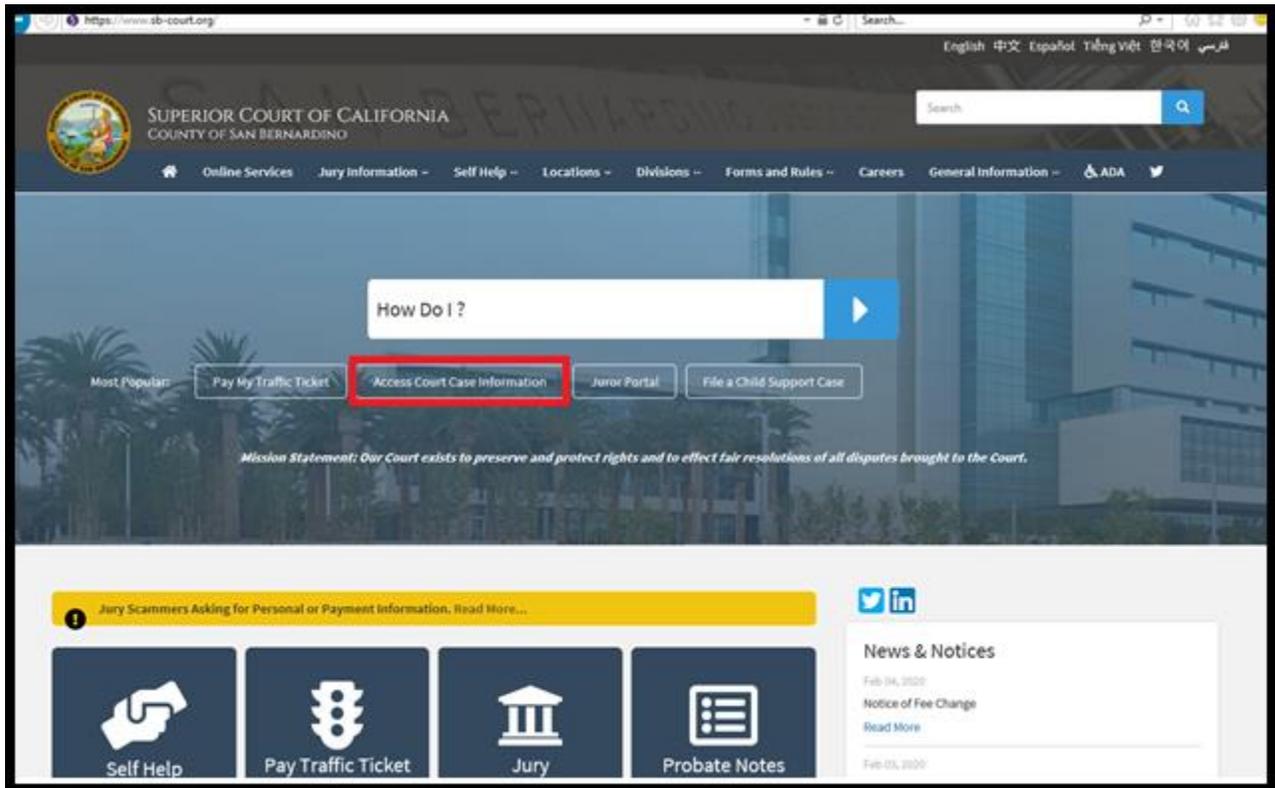
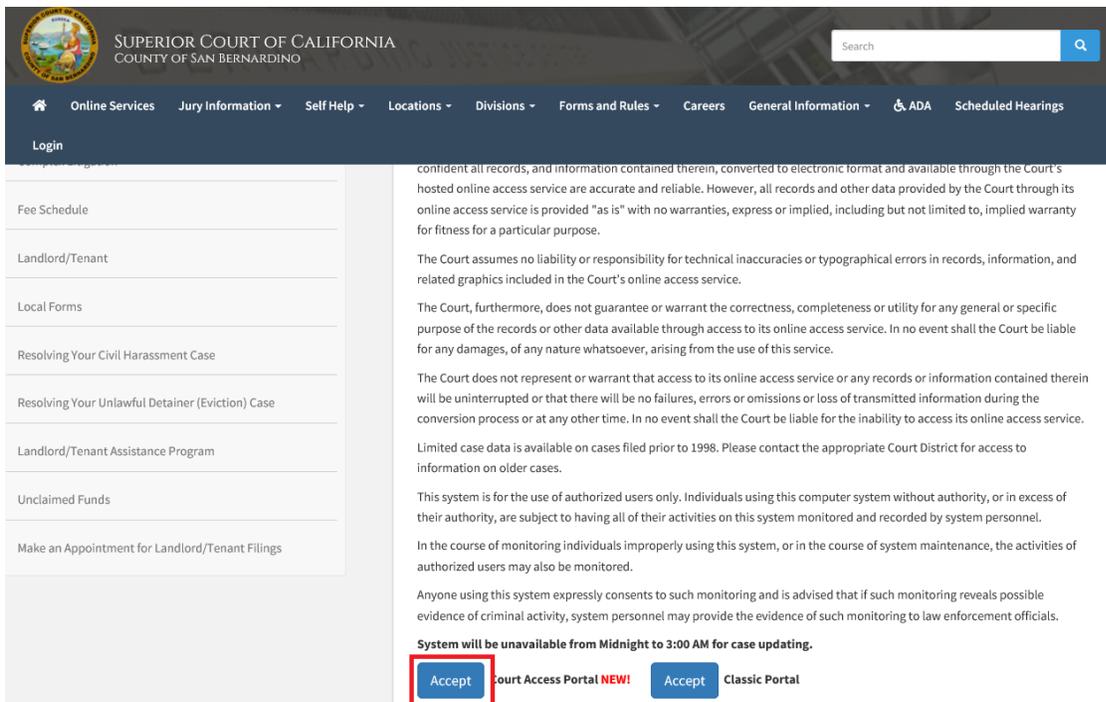


Court Access Portal – Case Payment

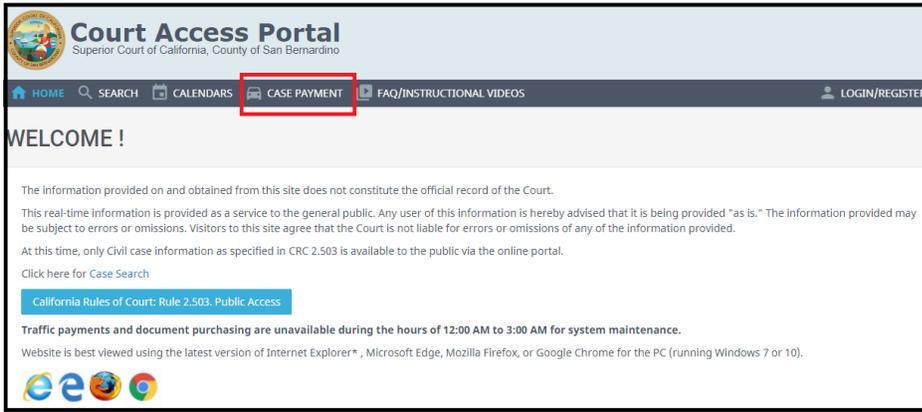
1) From the San Bernardino Court website home page, select “Access Court Case Information”.



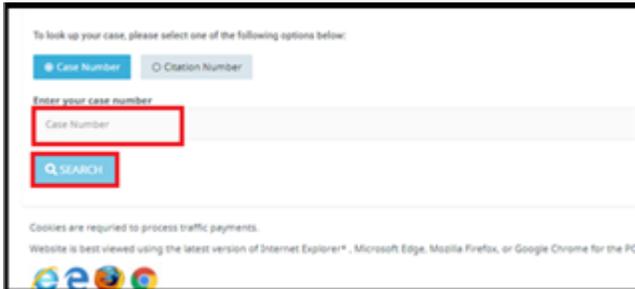
2) Read the terms of service and click the “Accept” button at the bottom of the page.



3) From the Court Access Portal home page, click on "Case Payment"



4) Enter case number and click "Search"



5) Verify the correct case is found and Click on "Select"



6) Click the desired selection. For this tutorial, we will select “Bail Forfeiture”.

Step 1 - Search Step 2 - Select Case **Step 3 - Select Option**

TRAFFIC CASE OPTIONS

The amount due on this case is **\$196.00**. You must choose one of the options below by **08/31/2020**.

Failure to comply will result in:

- A referral to a collection agency, with a civil assessment of \$300 added pursuant to Penal Code 1214.1
- A warrant issued for your arrest

Proof of Corrections must be submitted to the Court.

- Charge: VC24252(A)-I: Maintenance Of Lamps & Device

OPTION	ACTION	AMOUNT DUE
Select	Bail Forfeiture: Pay and close case with no further action necessary.	\$196.00
Select	Monthly Payment Plan: Request a monthly payment plan setup. A one-time installment fee of \$35.00 will be added to the fine amount. (\$196.00+\$35.00 fee = \$231.00). Payment Plan Details: 9 monthly payments of \$25.00 and a closing payment of \$6.00.	\$25.00
Select	REQUEST FOR CONSIDERATION OF ABILITY TO PAY: If you have a financial hardship that prevents you from paying and can show you are unable to pay the fine from your traffic ticket, you may request the court to consider your ability to pay. In order to request a reduction of fine or modification of sentence, you must complete and submit the Request for Consideration of Ability to Pay form. You can submit your completed form by mail, email or drop box to the traffic district where you ticket will be handled. (address on traffic ticket) The traffic district's email addresses can be located on www.sb-court.org	

7) Read disclaimer and click on “Payment Processing”

Step 1 - Search Step 2 - Select Case Step 3 - Select Option **Step 4 - Case Payment** Step 5 - Confirmation

TRAFFIC CASE OPTIONS

Plead guilty and pay all fines and fees

You have selected the option to pay the fine of **\$196.00**. Please be advised that, if you are paying a traffic fine, the conviction for this violation will be recorded against your driver's license and may adversely affect your automobile insurance.

Financial Breakdown	
Amount Due	\$196.00
Total	\$196.00

8) Click on “Pay”

1 Citations to Pay **2 Payor** **3 Payment** **4 Verify** **5 Done**

Citations to Pay

Bill Information

Reference #	Amount
86289224	\$196.00

9) Enter all personal information and click on "Continue"

Please enter payor information.

Personal Information

First Name * Middle Name Last Name *

Address Information

Address *

City * State *

Postal Code * Country

United States

Contact Information

Email * Confirm Email

Phone Number * Mobile Phone Number

Cancel Payment Back Continue

10) Enter all billing information and click on "Continue"

a. Note: Credit Card and E-Check are accepted by selecting the appropriate tab

Payment Information **Card Holder Information**

Credit Card eCheck

Card Number * VISA Discover DISC+VER AMERICAN EXPRESS

Name on Card *

Month * Year * Security Code *

Select One 2021 CVC ?

Amount	\$196.00
Convenience Fee	pending
Total	pending

Same as Payor Information

First Name * Middle Name Last Name *

Address *

City * State *

California

Postal Code * Country

United States

Phone Number *

Email

Cancel Payment Back Continue

11) Verify and click "Pay"