Court Access Portal – Registering as Justice Partner Elevated User

1) From the San Bernardino Court website home page, select "Access Court Case Information".

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2) Read the terms of service and click the "Accept" button at the bottom of the page.

SUPERIOR COURT OF CALIFORI	NIA Search	۹
希 Online Services Jury Information + Self Help +	Locations - Divisions - Forms and Rules - Careers General Information - 🕁 ADA Scheduled He	earings
Login	contident all records and information contained therein, converted to electronic format and available through the (Court's
Fee Schedule	hosted online access service are accurate and reliable. However, all records and other data provided by the Court th online access service is provided "as is" with no warranties, express or implied, including but not limited to, implied for fitness for a particular purpose.	rough its warranty
Landlord/Tenant	The Court assumes no liability or responsibility for technical inaccuracies or typographical errors in records, informa related graphics included in the Court's online access service.	ation, and
Local Forms	The Court, furthermore, does not guarantee or warrant the correctness, completeness or utility for any general or sp	pecific
Resolving Your Civil Harassment Case	purpose of the records or other data available through access to its online access service. In no event shall the Court for any damages, of any nature whatsoever, arising from the use of this service.	: be liable
Resolving Your Unlawful Detainer (Eviction) Case	The Court does not represent or warrant that access to its online access service or any records or information contai will be uninterrupted or that there will be no failures, errors or omissions or loss of transmitted information during th conversion process or at any other time. In no event shall the Court be liable for the inability to access its online acce	ined therein he ess service.
Landlord/Tenant Assistance Program	Limited case data is available on cases filed prior to 1998. Please contact the appropriate Court District for access to information on older cases.	1
Unclaimed Funds	This system is for the use of authorized users only. Individuals using this computer system without authority, or in ex their authority, are subject to having all of their activities on this system monitored and recorded by system personr	xcess of nel.
Make an Appointment for Landlord/Tenant Filings	In the course of monitoring individuals improperly using this system, or in the course of system maintenance, the ac authorized users may also be monitored.	tivities of:
	Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals possi evidence of criminal activity, system personnel may provide the evidence of such monitoring to law enforcement off	íble ficials.
	System will be unavailable from Midnight to 3:00 AM for case updating.	
	Accept Classic Portal	

3) From the Court Access Portal home page click on "Login/Register"



4) Select "Register" from the drop down.

LOGIN		
😑 Email \ User Name]
• Password]
Register	Log In	
Forgot password?		

- 5) Fill out the registration fields, checking the box "request elevated access" then click the blue "Submit" button on the bottom.
 - a. Note: only approved justice partner e-mail address will work. Personal e-mail accounts will not. For example @gmail.com, @yahoo.com ... etc.

First Name		×
Middle Initial		
Last Name		×
Phone		×
Email		×
	Invalid E-Mail Address	
Password		
Confirm Password		
	Request elevated access	
Department	Department must be at least 2 characters	×
Street Address		×
	Invalid Address	
City	Invalid City	×
State		×
	State must be exactly 2 characters	
Zip Code	Zip Code must be exactly 5 digits	×
	I'm not a robot	

6) You will receive an e-mail confirmation for verification. Within that e-mail click the link for account validation.



7) On the court access portal web site, click on "Register/Sign In" from the top right, then "Sign in" from the drop down.



8) Enter credentials and click the blue "Sign In" button.

LOGIN		
email \ User Name	\	
Or Password		
Register	Log In	
Forgot password?		

9) You will receive an e-mail confirmation for verification. Within that e-mail click the link for account validation.



- 10) At this point you will have to wait until the court has an opportunity to approve justice partner request. Once approved you can proceed to the next steps.
- 11) On the court access portal web site, click on "Register/Sign In" from the top right, then "Sign in" from the drop down.

Court Access Portal Superior Court of California, County of San Bernardino	
🟫 HOME 🔍 SEARCH 🛱 CALENDARS 🚔 CASE PAYMENT 🔝 FAQ/INSTRUCTIONAL VIDEOS	LOGIN/REGISTER
WELCOME !	
The information provided on and obtained from this site does not constitute the official record of the Court.	
This real-time information is provided as a service to the general public. Any user of this information is hereby advised that it is being provided "as is." The information be subject to errors or omissions of any of the information provided.	tion provided may
At this time, only Civil case information as specified in CRC 2.503 is available to the public via the online portal.	
Click here for Case Search	
California Rules of Court: Rule 2.503. Public Access	
Traffic payments and document purchasing are unavailable during the hours of 12:00 AM to 3:00 AM for system maintenance.	
Website is best viewed using the latest version of Internet Explorer*, Microsoft Edge, Mozilla Firefox, or Google Chrome for the PC (running Windows 7 or 10).	

12) Enter credentials and click the blue "Sign In" button.

LOGIN	
😑 Email \ User Name	Q
Or Password	¢
Register	Log In
Forgot password?	

13) Agree to the court terms and conditions.

